**APPLICATION**

To Chairman,

University of Engineering and Technology,

Lahore.

**Subject: Application for sick leave.**

Respected Sir,

With due respect I must inform you that I am student of BSCS semester 1. From few days I am not feeling well, it is some sort of weakness and mild fever. Hence, I am going to hospital today for check-up.

So, I need 2 days leave for all these things. Kindly grant me leave for 2 days.

I shall be grateful to you.

Yours Obediently,

Amna Atiq

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